

**COMMITTEE CHARTER  
ST. JOSEPH HOSPITAL  
VETERANS COUNCIL**

1. Authority

The Veterans Council is authorized through the LLT (Local Leadership Team) and the hospital president. It is a standing committee chartered to foster an environment of respect, gratitude, and inclusion for veterans, active service members, and their families. by recognizing their contributions throughout the year and promoting awareness of veteran-related causes and observances.

2. Purpose

The Veterans Council is established to recognize, honor, and support Veterans and their families within our hospital community. The Council seeks to celebrate their service and sacrifices, strengthen our connection to the greater veteran community, and uphold St. Joseph Hospital's mission of "providing compassionate care that is inspired by faith and committed to excellence." by recognizing their contributions throughout the year and promoting awareness of veteran-related causes and observances.

3. Responsibility and Scope of Activities

The Veterans Council is responsible for organizing events and communications to honor Veterans Day, Memorial Day, and other relevant observances. The council will also highlight veterans and their family members across hospital communications, including newsletters, social media, and internal bulletins. The council will also develop ways to recognize veterans within the St. Joseph Hospital staff year-round.

4. Membership

- ◆ Any staff
- ◆ Must have a veteran staff member as the lead

Members are expected to attend at least 75% of the meetings annually. Committee to approve exceptions as they occur.

5. Meetings

Meetings will be held every other month, limited in time to 30 minutes, at least six times annually. May be more frequent prior to Veteran's Day.

6. Agenda and Minutes

The agenda and minutes will be circulated to all council members.

7. Ground Rules

- ◆ Shared decision-making with those involved
- ◆ Collaborative
- ◆ Innovative
- ◆ Start/end punctually